



Scoil an Chroí Ró-Naofa, Urlingford N.S.

Photography in Scoil an Chroí Ró-Naofa

The purpose of this policy is to try to ensure that the photography of any children in the school will not place children in any unwanted circumstance. Any person taking photographs of children in school should be aware of the guidelines in this policy. Photographs can be used to enhance the children's experience in school and the adherence to these guidelines and use of common sense will hopefully lead to positive experiences.

General Guidelines for Photography in school:

1. Teachers or Staff members only, should take photographs of children in school. Exceptions to this would be where a parent or guardian may take a photograph at a staff member's request. A staff member should always be present when a school photograph is being taken.
2. All photographs taken in school are to be of educational or school related activity.
3. Except where specifically noted and agreed with parents, children's names are not put with published photographs.
4. Photographs may only be published in appropriate settings as listed below.
5. Photographs published outside of school settings will generally be with parental consent (e.g. Photographs in local papers)
6. Formal School Photographs are traditionally taken every second year. This is a commercial activity and is always circulated to parents and completed with parental consent.
7. The children receiving First Holy Communion have a group photograph taken outside the Church each year. This is for display on the school wall and is available for parents to purchase also.



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Examples of when Photographs would be taken:

- At a school celebration; e.g. Presentation of Green Flag.
- Special School Activities – Sports' Day, School Trips and Outings, Jumble Sale, Concert, etc.
- The School Calendar.
- School Project Work – Science, History/Geography Projects.
- Sacramental Photographs – Confirmation and First Communion.
- School Achievements – Quiz, Art Competitions, Sports, Charity Work, etc.

This list is not exhaustive or fully defined. Occasions of photography can vary from year to year.

Publishing of Photographs:

Photographs may be published only in appropriate places.

- School Walls (in particular Sixth Class, Communion Class and Concert)
- Class and School Notice Boards.
- School Newsletter
- School Calendar
- School Website (when online)
- Local Churches (First Communion and Confirmation)
- Newspapers
- Other Media Publications (Sports Websites, Radio Websites, Competition Websites etc.)



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The Board of Management has a duty to safeguard the health and safety of pupils when they are engaged in authorised school activities; therefore this policy regarding the photographing of children in or at school aims to ensure that the recording of children at school is controlled and safe.

This policy will be reviewed as and when necessary.

*Ratified by the Board of Management of Scoil an Chroí Ró-Naofa, Urlingford NS 27th
April 2010*