



Scoil an Chroí Ró-Naofa, Urlingford N.S.

Roll Number: 19930D
New Road, Urlingford, Co. Kilkenny, via Thurles. E41 A567

The drop-off of children to school and the collection of children from school.

Morning Drop Off

- a) School starts at 9.00 am.
- b) Children are supervised in the back yard from 8.45 am to 9.00 am each morning. The earliest children should be in the school grounds is 8.45 am.
- c) Children should be dropped at the school gate. The children then walk in an orderly fashion to the back yard by the approved route where they line up at their designated class area. Each child has a designated spot to line up at. The children may converse with others until the bell rings or the supervising teacher calls for quiet, whichever comes first. There is no play allowed during this time and children are to stay at their own spot.
- d) School buses arrive between 8.45 am and 9.00 am and the bus children walk from the bus to the back yard in an orderly fashion by the approved route.
- e) Children are encouraged to come to school in a 'Green' way when possible. This includes walking, cycling, scooting, 'Park and Stride' and coming by bus. The fewer cars that have to come to the school in the morning the greater the safety of all children.
- f) Where parents do need to drive their children to school we would ask that they observe some important practices to ensure the safety of everyone.
 - i. The Bus Bay is for School Bus parking only.
 - ii. Please park in a correct manner in an appropriate space.
 - iii. Please ensure children do not exit a car onto the road.
 - iv. Do not pull in or park at the school gate.
 - v. Do not turn in the school bus bay.
 - vi. Do not reverse into the road.
 - vii. Do not double park.
 - viii. Please observe the correct speed limit. (At school drop-off and pick-up the speed limit outside the school is 30 kmph)
 - ix. Be aware of children crossing the road.

Reviewed by the Board of Management 11th January 2023.



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Evening Collection

The collection of children from school is an event, which at times, can cause great worry and anxiety on different fronts – for children, parents and teachers. The following actions are in place as they have proven to be good practice and help reduce confusion.

- a) Children leaving school early must be collected from school. Children, even those living in the town, are not permitted to walk home alone when leaving early. Parents are asked to inform the school, by note or telephone of such events, in advance where possible. (Emergencies excepted) Children leaving school early should be recorded in the Early Leavers Register at the school office.
- b) The infant classes go home at 1.40 pm. Infants are not allowed walk home alone. Infants wait at the designated stopping point (5m before the gate) Children are only released when the person collecting them is recognised by the teacher. The Infant Bus runs at this time.
- c) All other classes go home at 2.40 pm. (A staggered leaving system was put in place during COVID restrictions and this will continue until the school gate is fully restored following the present building project)
- d) If children are being collected by anyone other than the person/s who normally collect them, please inform the school by note or telephone. The person collecting the children must identify him/herself to a teacher. This is especially important when the person involved is not known to the school.
- e) Children walking home on their own should clear the area around the school quickly. Crowding the footpath at the gate can cause people to walk into traffic and should be avoided. Older schoolchildren waiting for younger brothers, sisters or cousins can wait inside the gate area. Junior children should be accompanied home from school.
- f) Bus children walk to their buses. If a bus child is not using the bus on a given evening, please inform the appropriate driver.
- g) Children whose parents are delayed collecting them can wait inside the school gate. There will always be a teacher with the children (normally the principal) until the children are collected. The school will make contact with parents if the delay is continuing.
- h) All the car parking practices noted for morning drop-off also apply for evening collection

We will, at all times, try to ensure that children are not anxious at home time. We appreciate that parents generally try to keep the school well informed. If we can keep the line of communications as open as possible and try to follow good procedure, children should be safe and content.

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